

RAMSADAY COLLEGE

*Affiliated to University of Calcutta & Registered under 2f and 12B of UGC act
(An institution reaccredited by NAAC with Grade B in 2012)*

AQAR REPORT 2017-18
(July 1, 2017 to June 30, 2018)



The Annual Quality Assurance Report (AQAR) of the IQAC

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All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year

July 1, 2017 to June 30, 2018

1. Details of the Institution

1.1 Name of the Institution

RAMSADAY COLLEGE

1.2 Address Line 1

College More, Amta Block 1, Howrah

Address Line 2

City/Town

Howrah

State

West Bengal

Pin Code

711401

Institution e-mail address

ramsaday.college@yahoo.in

ramsadaycollege2011@gmail.com

Contact Nos.

03214 260251

Name of the Head of the Institution:

Deb Kumar Mukherjee, Principal

Tel. No. with STD Code:

03214 260251

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	-	2007	2012
2	2 nd Cycle	B	2.66	2012	2017
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR **2013-14 submitted online on 29/12/2014** (DD/MM/YYYY)
- ii. AQAR **2014-15 submitted online on 20/12/2015** (DD/MM/YYYY)
- iii. AQAR **2015-16 submitted online on 30/12/2016** (DD/MM/YYYY)
- iv. AQAR **2016-17 submitted online on 23/03/2018**

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Regular Post Graduate course in Bengali (Self Financing)

1.11 Name of the Affiliating University (*for the Colleges*)

University of Calcutta

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="No"/>		
University with Potential for Excellence	<input type="text" value="No"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text" value="No"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text" value="No"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text" value="No"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text" value="No"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="05"/>	
2.2 No. of Administrative/Technical staff	<input type="text" value="04"/>	
2.3 No. of students	<input type="text" value="01"/>	
2.4 No. of Management representatives	<input type="text" value="02"/>	
2.5 No. of Alumni	<input type="text" value="01"/>	
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>	
2.7 No. of Employers/ Industrialists	<input type="text"/>	
2.8 No. of other External Experts	<input type="text" value="01(From Scientific
community)"/>	
2.9 Total No. of members	<input type="text" value="15"/>	
2.10 No. of IQAC meetings held	<input type="text" value="03"/>	<input type="text"/>

2.11 No. of meetings with various stakeholders:

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- i. CBCS Course curriculum in Undergraduate(I+I+I) system
- ii. Moral Education and its impact on modern-day society
- iii. Gender discrimination-Its impact on society
- iv. Entrepreneurship awareness workshop for Science students

2.14 Significant Activities and contributions made by IQAC

- i. Maintaining transparency by incorporating members from all sections into various committees. Dr Amiya Kalidaha, Senior Scientific officer, Department of Science, Technology & Biotechnology, Govt of WB, has been included in the committee.
- ii. Medical camp at the adopted village for elderly people particularly women
- iii. Feedback from students on academic matters and immediate steps to address their grievances through fruitful discussions.
- iv. Focus on digital India and Swaccha Bharat and its consequences in better livelihood

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
i. Large class rooms and a playground with boundary wall	i. 6 class rooms have been constructed and will be in use from coming semester (July-Dec) Boundary wall around the playground yet to be made.
ii. Guest room to be created in the new Gitanjali building	ii. A separate guest room to be created for outstation teachers has been approved by the GB.

iii. Introduction of PG regular course in Mathematics	iii. Yet to get the approval from parent University. Visit by the Higher Education council is over.
iv. Reduce the drop-out rate	iv. Efforts are on to bring it below 15%. Reduced to 18% from previous 28% (2014-15)
v. Programs through academy-industry participation	v. Talks with several placement agencies are on. Five students got appointment letters through campus selection by Aegis Technology, 3 by IBM and six by Maple Accessories. 80 students have been trained by Tech solutions of 80 hours duration for corporate jobs.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

The AQAR submitted before the governing body in its meeting held on 03.12.2018 was discussed and approved by the members present.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	00		
PG	01	00	01	
UG	24	00		
Advanced Diploma		00		
Diploma		00		
Certificate		00		
Others				
Total	26	00		00

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	1
Annual	25

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision and update of course curriculum and syllabi is done by the parent university in consultation with their board members/board of studies

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Applied for Regular Post Graduate course in Mathematics under CU

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
25	16	8	01	

2.2 No. of permanent faculty with Ph.D.

10

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	11					9	0	9	11

2.4 No. of Guest and Visiting faculty and Temporary faculty

PTT=23

CWTT=02

Guest=54

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
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Attended	2	30	10
Presented papers	18	15	03
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Through optimum use of scientific gadgets like power point presentation, visual effects through OHP, audio systems and models/softwares available and online virtual classroom interaction. Field visits to related places of importance.

2.7 Total No. of actual teaching days during this academic year

185

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

MCQ (online)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

02

2.10 Average percentage of attendance of students

75

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		PNC	I %	II %	III %	Pass %
B.Sc. Honours	149	4	30(20.1%)	100(67.1%)	13(8.7)	98.62
B.A Honours	360	73	28(7.7%)	239(66.4%)	19(5.3)	99.30
B.Sc. Gen	135	41	18(13.6%)	60(45%)	2(1.5)	89.63
B.A Gen	501	178	0	21(2.7)	108(28%)	61.27
B.Com	45	10	0	15(33%)	2	37.7
PG	32	00	22	10		100

1222

PNC: Part not cleared

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

All teaching and evaluation assignments to teachers need to be approved by the coordinator-IQAC after physical verification. It has also been made mandatory by Higher Education Department, Govt. of West Bengal. IQAC members constantly motivate the students to engage in more academic and socio related activities. Drop our rate reduced drastically to 18% in last three years from an alarming 28% in 2014-15.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	--
UGC – Faculty Improvement Programme	02
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	02
Staff training conducted by the university	02
Staff training conducted by other institutions	01 (librarian)
Summer / Winter schools, Workshops, etc.	02
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff				
Technical Staff	7	17	00	4

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Teachers as well as students are motivated to submit research articles and writings related to dissemination of knowledge in the field of higher education in the college journal "Budhil". Teachers working on research projects are granted leaves for field work and instrumental analysis at other institutes.

3.2 Details regarding **major projects**

	Completed	Ongoing	Sanctioned	Submitted
Number	01	01	00	01
Outlay in Rs. Lakhs		510000		913000

3.3 Details regarding **minor projects**

	Completed	Ongoing	Sanctioned	Submitted
Number	02	04	00	00
Outlay in Rs. Lakhs	390100	833000	00	00

3.4 Details on research publications

	International	National (UGC recognized)	Others
Peer Review Journals	06	18	
Non-Peer Review Journals	-	-	16
e-Journals			
Conference proceedings	01	05	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	01	DSTABT	Rs 510000	420000
Minor Projects	02	UGC	Rs 830000	
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>	2	UGC (Hiring services)		200000
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the
Institution

Level	International	National	State	University	College
Number	01	00	00	00	04
Sponsoring agencies	College fund				EDI-Ahmedabad & college jointly

3.12 No. of faculty served as experts, chairpersons or resource persons

1

3.13 No. of collaborations

International

1

National

0

Any other

0

3.14 No. of linkages created during this year

1

3.15 Total budget for research for current year in Rupees :

From Funding agency

420000

From Management of University/College

Rs200000

Total

620000/-

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
07	00	00	01	02	00	04

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

02

03

3.19 No. of Ph.D. awarded by faculty from the Institution

00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

2

SRF

0

Project Fellows

1

Any other

3.21 No. of students Participated in NSS events:

	University level	<input type="text" value="100"/>	State level	<input type="text" value="2"/>
	National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>
3.22 No. of students participated in NCC events:	University level	<input type="text" value="50"/>	State level	<input type="text" value="10"/>
	National level	<input type="text" value="10"/>	International level	<input type="text" value="0"/>
3.23 No. of Awards won in NSS:	University level	<input type="text" value="0"/>	State level	<input type="text" value="1"/>
	National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>
3.24 No. of Awards won in NCC:	University level	<input type="text" value="0"/>	State level	<input type="text" value="6"/>
	National level	<input type="text" value="1"/>	International level	<input type="text" value="0"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="1"/>	College forum	<input type="text" value="2"/>	
NCC	<input type="text" value="2"/>	NSS	<input type="text" value="5"/>	Any other <input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood donation camp and free eye-testing camp.
- Thalassaemia testing camp by Tropical Medical Center, Kolkata
- Free Scholarship to financially weak students (Both UG and PG courses).
- Swaccha Bharat Program by students within and outside college campus
- Creating awareness among villagers and particularly shopkeepers regarding Digital money transaction
- Financial assistance by teachers to students regarding field trips as part of course curricula

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms	31	8	MP LAD & State fund	
Laboratories	13	1	MP LAD	
Seminar Halls	2	0	College	
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	4	1	DSTABT Govt of WB	
Value of the equipment purchased during the year (Rs. in Lakhs)		236000 UV-Vis double beam spectrophotometer	--	
Others		Expansion of college library	Donation from Alumni	

4.2 Computerization of administration and library

Office automation well connected by LAN. Library computerised by KOHA software. INFLIBNET facility to students and registered teachers.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	17396		104	72500	17500	
Reference Books	6238		36		6274	
e-Books	NLIST					
Journals	52		04		56	
e-Journals	NLIST					
Digital Database	02		00		02(KOHA, OPAC & DSPACE)	
CD & Video	107		10		117	
Others (specify)	Xerox					

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others

Existing	106	02	07	04	09	02	24	
Added	1	01	01	00	00	00	00	
Total	107	03	08	04	09	02	24	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Class rooms and laboratories enabled with smart technology. Computer lab set up for students and staff.

4.6 Amount spent on maintenance **in lakhs** :

i) ICT

1.1

ii) Campus Infrastructure and facilities

7.2 (including electricity charges)

iii) Equipments (*Library & Laboratory*)

1.9

iv) Others

56 (annual fees to contractual staff)

Total :

66.2

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- i. Interaction with student representatives on a regular basis
- ii. Display and proper circulation of all govt. orders, job openings, competitive exams and notices among students
- iii. Assistance given to students to submit error-free application and scholarship forms
- iv. Availability of various job prospects in the market for those who do not want to pursue vertical movement in higher studies.
- v. Creation of a student data base centrally and also by individual departments

5.2 Efforts made by the institution for tracking the progression

Individual departments maintain records of student's progress and their vertical mobility after graduation.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
4635	79	02	

(b) No. of students outside the state

00

(c) No. of international students

00

No	%
1770	38.2

Men

No	%
2865	61.8

Women

Last Year (2016-17)						This Year (2017-18)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
3374	727	3	684	18	4806	3150	698	2	774	11	4635

Demand ratio **1/4** (for most Honours subjects)

Dropout % **18**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Personal care taken by teachers of respective departments. MCQ
 Uploaded on college website for students interested in such exams

No. of students beneficiaries

92

5.5 No. of students qualified in these examinations

NET 01 SET/SLET 00 GATE 01 CAT
 IAS/IPS etc State PSC 02 UPSC Others

5.6 Details of student counselling and career guidance

Coaching for Entry in Services to SC/ST/Minority community financed by UGC. Particular emphasis was given on English vocabulary and personality development. Training by IBM personnel to final year students.

No. of students benefitted

80

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
3	80	11	02

5.8 Details of gender sensitization programmes

1 programme could be arranged this year.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events.

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount (Rs)
Financial support from institution*	184	138000
Financial support from government	254 (SVMCM 1.0, Kanyashree)	6096000 (254 @ Rs 24000)
Financial support from other sources	14	67200 (14 @ Rs 4800)

* given in terms of waive of tuition fees (partially or wholly) to deserving students.

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

4

5.13 Major grievances of students (if any) redressed:

- i. Issue of library books to students before the University results are declared.
- ii. More spacious class rooms with gallery system
- iii. More washroom for girl students
- iv. Separate cycle stand for boys & girls and also for college staff

(Construction of six class rooms of size 35 ft x 22 ft each is going on. Proposal for installation of roof top solar PV cells has been submitted to the state government. Library books will be issued to students who will take provisional admission for the next phase)

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: Attainment of excellence through academics

Mission: To provide value added education to make our students socially committed and adaptable to global changes.

6.2 Does the Institution has a management Information System

Not yet

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Course curriculum is framed by the parent university. Teachers prepare a lesson plan to cover the syllabi within the stipulated time frame. Contact numbers of Head of departments are provided in the prospectus for students and parents to contact them whenever in need.

6.3.2 Teaching and Learning

Apart from chalk and talk method, technological support and software help are availed by teachers to suit their teaching methods. Library has been strengthened with latest books and periodicals and best user of the library will be duly awarded.

6.3.3 Examination and Evaluation

Mid-term and test exams are taken for students of all streams as per academic calendar. Evaluated scripts are discussed with the students to rectify their mistakes. Scope for remedial coaching for SC/ST and OBC category students.

6.3.4 Research and Development

Teachers are encouraged to take up research projects in consultation and guidance from the members of research and development cell. Teachers with approved projects will be duly supported with infrastructure and other benefits.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Provision to create more class rooms and enhancement of library sitting capacity is there. Labs to be equipped with modern equipments.

6.3.6 Human Resource Management

A body comprising of senior teachers and a few alumni have been formed to monitor placement related affairs of final year students. Stress is also given to create awareness in Entrepreneurship and start up programs.

6.3.7 Faculty and Staff recruitment

Guest lecturers and casual staff are recruited by the governing body taking into consideration the necessity and financial liability.

6.3.8 Industry Interaction / Collaboration

Principal and senior teachers have visited the nearby industries and interacted with the managers/senior personnel and invited them to share their experiences with our students on a regular basis. Factory visit by students in batches is also a regular feature initiated as part of collaboration programme.

6.3.9 Admission of Students

Admission in all category is done through online system. Transparency maintained at all stages and the merit lists of students with total marks obtained are uploaded at the college website. Eligibility criteria and reservation category for posts are strictly followed as laid down in University and state reservation policies.

6.4 Welfare schemes

Teaching	Loan facility through cooperative
Non teaching	Loan facility and medical assistance
Students	Financial assistance to needy students

6.5 Total corpus fund generated

50 lakhs

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	DPI	√	IQAC
Administrative	Yes	DPI(State Govt)		

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Paper setters, moderators and examiners from Universities for PG Sem exams

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

Support extended in form of donation to the institution for development activities and career counselling of students. Fund set up for poor but meritorious students.

6.12 Activities and support from the Parent – Teacher Association

Parents are informed regarding developmental activities taken by the institution and guardian call is made for those students who are irregular in their attendance.

6.13 Development programmes for support staff

- i. Training programme to the library staff regarding use of latest softwares in library related programs.
- ii. Internet access has been provided to the accountant so that all major financial transactions can be monitored using it.
- iii. All official matters and student data base are handled electronically through mainframe server.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- i. Plantation of trees and creation of a kitchen garden
- ii. Use of bio-compost as an alternative to organic fertilizers.
- iii. Promote use of Biodegradable products as alternative to plastics
- iv. Parking of bicycles and two-wheelers strictly at the parking lot.
- v. Campus strictly a no-tobacco zone
- vi. Installation of water purifiers at various places round the campus
- vii. Hygienic conditions maintained at the college canteen, lavatories/ washrooms round the clock.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Creation of smart class rooms and use of technology as mode of teaching and learning. Complete automation of library and office using softwares through reputed vendors.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- i. New science building with state fund has been completed.
Electrification work is going on.
- ii. More laboratory spaces for Botany, Geography and Zoology departments created
- iii. College library space has been increased by 600 sq ft.
- iv. Action taken to install 20 kW solar PV roof top panels

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- i. Various academic committees for efficient discharge of duties and involvement of teachers and students.
- ii. Involvement of teachers, non-teaching staff and students in various projects beneficial to the society and communities at large.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- i. Eco-friendly environment maintained within the campus.
- ii. Hygienic conditions maintained within the college canteen and staff are trained to handle food properly while serving.
- iii. Arrangement of seminars by resource persons competent in projects like biodiversity, water and waste management, Green Chemistry etc.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Lack of playground with boundary wall and lack of big class rooms dampen the student activities to some extent. College authority, Alumni and state government to be proactive regarding these projects. MLA and MP of the constituency have been approached for financial assistance from their fund. Solar panels need to be installed as an alternative to conventional use of fossil fuels for generating electricity.

8. Plans of institution for next year

- i. Introduction of Microbiology in Undergraduate course of teaching
- ii. Creation of new non-teaching and filling up of vacant NT posts
- iii. Submission of proposal to Higher Education for creation of new Teaching posts.
- iv. To submit IQEA for NAAC assessment as per new format
- v. Creation of a second approach road to campus over the existing pond
- vi. Renovation of the college sports ground with boundary wall.
- vii. More training programs to students for corporate jobs and awareness camps on self start-up entrepreneurship issues.
- viii. Creation of a guest room for out-station teachers within the campus

Name Subrata Raychaudhuri

Name Deb Kumar Mukherjee

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Class Rooms available at Ramsaday College (2017-18)

Sl no.	Room No	No of benches	position	Funded by
1	Music room		Heritage building (1 st Flr)	College fund
2	Anth-1		Vidysagar building (2 nd flr)	College fund
3	Anth-2		Vidysagar building (2 nd flr)	College fund
4	6	8	Heritage building (ground flr)	
5	7	40	Heritage building (1 st Flr)	
6	9		PC Ray building (ground flr)	
7	18			
8	19		PC Ray building (ground flr)	
9	20		PC Ray building (2nd flr)	
10	20A		PC Ray building (2nd flr)	
11	21		PC Ray building (2 nd flr)	
12	21A	24	J C Bose building (3 rd Flr)	State fund
13	22		J C Bose building (grnd flr)	UGC-IX plan
14	23		J C Bose building (grnd flr)	UGC IX plan
15	24	4	PC Ray building (ground flr)	
16	25	5	PC Ray building (ground flr)	
17	25A	5	PC Ray building (ground flr)	
18	29		J C Bose building (2nd flr)	UGC X plan
19	30		J C Bose building (2nd flr)	UGC X plan
20	32		Rabindra Bhavan (ground flr)	UGC XI plan
21	33		Rabindra Bhavan (1st flr)	UGC XI plan
22	36		Rabindra Bhavan (2nd flr)	UGC XI Plan
23	37		Rabindra Bhavan (2nd flr)	UGC XI Plan
24	38		Gym building (1 st flr)	State fund
25	39		Gym building (1 st flr)	State fund
26	40		Gym building (1 st flr)	State fund
27	41	50	Gym building (1 st flr)	UGC XII plan & RUSA*
28	42	90 chairs	Gym building (ground flr)	UGC XI & RUSA*
29	43	28	Gitanjali (ground flr)	RUSA(2016)
30	44	15	Gitanjali (1 st flr)	RUSA
31	45	24	Gitanjali (1 st flr)	RUSA
32	46	20	New Science building	State fund(2017/18)
33	47	20	New Science building	State fund
34	48	20	New Science building	State fund
35	49	20	New Science building (1 st flr)	State fund
36	50	20	New Science building (1 st flr)	State fund
37	51	20	New Science building (1 st flr)	State fund
38	GEOG-1	10	Geography deptt (2 nd flr)	MP LAD (2017)
39	GEOG-2		Geography deptt (2 nd flr)	MP LAD (2017)

*Renovation work from RUSA grant

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
