RAMSADAY COLLEGE

Affiliated to University of Calcutta & Registered under 2f and 12B of UGC act
(An institution reaccredited by NAAC with Grade B⁺)

AQAR REPORT 2016-17
(July 1, 2016 to June 30, 2017)

The Annual Quality Assurance Report (AQAR) of the IQAC

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All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2016-17)* | **July 1, 2016 to June 30, 2017** |

1. Details of the Institution

1.1 Name of the Institution | **RAMSADAY COLLEGE** |

1.2 Address Line 1 | Amta, Howrah |

Address Line 2 | |

City/Town | Howrah |

State | **West Bengal** |

Pin Code | 711401 |

Institution e-mail address | ramsaday.college@yahoo.in
 ramsadaycollege2011@gmail.com |

Contact Nos. | 03214 260251 |

Name of the Head of the Institution: | Deb Kumar Mukherjee |

Tel. No. with STD Code: | 03214 260251 |

Mobile:

| 9874694311 |

Name of the IQAC Co-ordinator:

| Subrata Raychaudhuri |

Mobile:

| 8296537770 |

IQAC e-mail address:

| ramsaday.college@yahoo.in

ramsadaycollege2011@gmail.com |

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

OR

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

| EC/59/RAR/04 dated 21-04-2012 |

1.5 Website address:

| www.amtaramsadaycollege.com |

Web-link of the AQAR:

| amtaramsadaycollege. in/AQAR2016-17.doc |

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	-	2007	2012
2	2nd Cycle	B+	2.66	2012	2017
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

| 01/07/2007 |

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

   i. AQAR **2012-13 submitted online on 30/12/2013**
  ii. AQAR **2013-14 submitted online on 29/12/2014**
 iii. AQAR **2014-15 submitted online on 20/12/2015**
  iv. AQAR **2015-16 submitted online on 30/12/2016**

1.9 Institutional Status

   University   State ☐ Central ☐ Deemed ☐ Private ☐

   Affiliated College   Yes ☑ No ☐

   Constituent College   Yes ☐ No ☐

   Autonomous college of UGC   Yes ☐ No ☐

   Regulatory Agency approved Institution   Yes ☐ No ☐

   (eg. AICTE, BCI, MCI, PCI, NCI)

   Type of Institution   Co-education ☑ Men ☐ Women ☐

                          Urban ☐ Rural ☑ Tribal ☐

   Financial Status   Grant-in-aid ☑ UGC 2(f) ☑ UGC 12B ☑

                   Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

        Arts ☑   Science ☑ Commerce ☑ Law ☐   PEI (Phys Edu) ☑

        TEI (Edu) ☐ Engineering ☐   Health Science ☐   Management ☐

   Others (Specify) | Post Graduate Regular course under University of Calcutta since August 2016
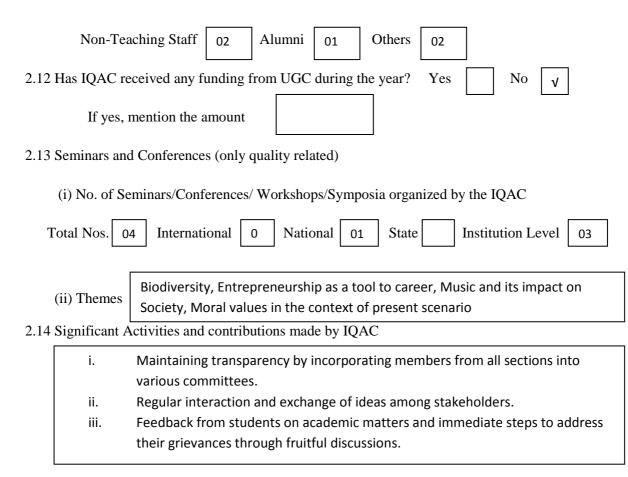
1.11 Name of the Affiliating University *(for the Colleges)*   **University of Calcutta**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | No |

University with Potential for Excellence | No | UGC-CPE | |

DST Star Scheme | No | UGC-CE | |

UGC-Special Assistance Programme | No | DST-FIST | |

UGC-Innovative PG programmes | No | Any other (*Specify*) | |

UGC-COP Programmes | No |

2. IQAC Composition and Activities

2.1 No. of Teachers | 08 |

2.2 No. of Administrative/Technical staff | 03 |

2.3 No. of students | 01 |

2.4 No. of Management representatives | 02 |

2.5 No. of Alumni | 01 |

2. 6 No. of any other stakeholder and community representatives | 01 |

2.7 No. of Employers/ Industrialists | 00 |

2.8 No. of other External Experts | 00 |

2.9 Total No. of members | **16** |

2.10 No. of IQAC meetings held | 02 |

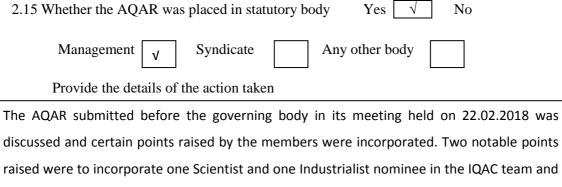2.11 No. of meetings with various stakeholders: No. | 2 | Faculty

Non-Teaching Staff | 02 | Alumni | 01 | Others | 02

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [√]

If yes, mention the amount [   ]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 04 | International | 0 | National | 01 | State [ ]   Institution Level | 03

(ii) Themes | Biodiversity, Entrepreneurship as a tool to career, Music and its impact on Society, Moral values in the context of present scenario

2.14 Significant Activities and contributions made by IQAC

i.	Maintaining transparency by incorporating members from all sections into various committees.
ii.	Regular interaction and exchange of ideas among stakeholders.
iii.	Feedback from students on academic matters and immediate steps to address their grievances through fruitful discussions.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
i. Large class rooms and a playground with boundary wall	i. 3 large class rooms created. Part of the campus surrounded with 7ft high boundary wall.
ii. Internet and Wi fi access to certain departments	ii. Provided to four science departments. Wi Fi facilities within campus is underway with Reliance Jio
iii. Initiation of regular PG courses in a phased manner	iii. PG course in Mathematics to be introduced soon. Initiations made and official approval from the university awaited.
iv. Reduce the drop-out rate	iv. Efforts are on to bring it to below 12%
v. Installation of solar panels at roof tops	v. Correspondence with concerned departments already made.
vi. Approach road to the campus	vi. Estimates taken and efforts are on to clear the hurdles

2.15 Whether the AQAR was placed in statutory body   Yes √   No

Management √   Syndicate ☐   Any other body ☐

Provide the details of the action taken

> The AQAR submitted before the governing body in its meeting held on 22.02.2018 was discussed and certain points raised by the members were incorporated. Two notable points raised were to incorporate one Scientist and one Industrialist nominee in the IQAC team and to instruct all students to have a valid email id for official correspondence regarding college/University matters.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	00	00	
PG	01(DDE)		01(regular)	
UG	23	00	00	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	25	00	**01**	

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
   (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01 (PG regular course under CU)
Trimester	
Annual	24

1.3 Feedback from stakeholders*   Alumni [ ]   Parents [√]   Employers [ ]   Students [√]
   (On all aspects)

   Mode of feedback   :   Online [√]   Manual [√]   Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Revision and update of course curriculum and syllabi is done by the parent university in consultation with their board members. UG commerce under CBCS from 2017-18 session has been announced by the parent university.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> **PG regular course in Bengali (Semesterised system)**

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
25	16	8	01	

2.2 No. of permanent faculty with Ph.D.   **10**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
8	11							8	11

2.4 No. of Guest and Visiting faculty and Temporary faculty   PTT=**23**   CWTT=**02**   Guest=**54**

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	20	22	16
Presented papers	20	22	16
Resource Persons	01	02	04

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> Through optimum use of scientific gadgets like power point presentation, visual effects through OHP, audio systems and models/softwares available.

2.7 Total No. of actual teaching days during this academic year

$\boxed{\textbf{181}}$

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

$\boxed{\text{MCQ online mode}}$

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

		03

2.10 Average percentage of attendance of students

$\boxed{60}$

2.11 Course/Programme wise distribution of pass percentage : **(Part III result)**

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc. Honours	167		35	118	13	99.4
B.A Honours	393		14	337	21	94.6
B.Sc. Gen	107		20	36	22	72.9
B.A Gen	482		02	30	97	27.0
B.Com	98		00	09	08	17.0
PG (Bengali) 1st Semester	32		28	04	00	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

All teaching and evaluation assignments to teachers need to be approved by the coordinator-IQAC after physical verification. It has also been made mandatory by Higher Education Department, Govt. of West Bengal.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	02
UGC – Faculty Improvement Programme	01
HRD programmes	00
Orientation programmes	00
Faculty exchange programme	01
Staff training conducted by the university	02
Staff training conducted by other institutions	01 (librarian)
Summer / Winter schools, Workshops, etc.	01
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff				
Technical Staff	6	8	00	22

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Provision of monetary benefits to teachers who are engaged in research activities has been kept in the institutional budget. Part-time teachers with approved research projects will be duly supported in terms of infrastructure and other benefits.

3.2   Details regarding **major projects**

	Completed	Ongoing	Sanctioned	Submitted
Number	01	00	00	01
Outlay in Rs. Lakhs	942000			950000

3.3   Details regarding **minor projects**

	Completed	Ongoing	Sanctioned	Submitted
Number	02	04	00	00
Outlay in Rs. Lakhs	216000	833000	00	00

3.4   Details on research publications

	International	National	Others
Peer Review Journals	**09**	**30**	**02**
Non-Peer Review Journals			
e-Journals			
Conference proceedings	02	02	

3.5 Details on Impact factor of publications:

Range [1-3]   Average [2]   h-index [ ]   Nos. in SCOPUS [2]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	03	**UGC**	**Rs 918800**	**Rs 858800**
Minor Projects	03	UGC	Rs 1350000	Rs 833000

Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College	1	Ramsaday college General fund	140000	
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No.   [2]   Chapters in Edited Books   [**26**]

ii) Without ISBN No.   [00]

3.8 No. of University Departments receiving funds from

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [ ]   CPE [ ]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (specify) [ ]

3.10 Revenue generated through consultancy   [--]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	00	00	01	00	03
Sponsoring agencies					College own fund

3.12 No. of faculty served as experts, chairpersons or resource persons   [6]

3.13 No. of collaborations   International [2]   National [1]   Any other [2]

3.14 No. of linkages created during this year   [2]

3.15 Total budget for research for current year in Rupees :

From Funding agency   [833000]   From Management of University/College   [Rs 140000]

Total   [973000/-]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
06	02	01	01	00	00	02

3.18 No. of faculty from the Institution
   who are Ph. D. Guides

03

   and students registered under them

05

3.19 No. of Ph.D. awarded by faculty from the Institution

00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | 2 | SRF | 0 | Project Fellows | 1 | Any other | |

3.21 No. of students Participated in NSS events:

University level | 330 | State level | 01 |

National level | | International level | |

3.22 No. of students participated in NCC events: University level | 40 | State level | 30 |

National level | 10 | International level | 0 |

3.23 No. of Awards won in NSS: University level | 1 | State level | 1 |

National level | | International level | |

3.24 No. of Awards won in NCC: University level | 1 | State level | 1 |

National level | 0 | International level | 0 |

3.25 No. of Extension activities organized

University forum [1]   College forum [2]

NCC [1]   NSS [6]   Any other [ ]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ➢ Blood donation camp and free eye-testing camp.
- ➢ Distribution of spectacles to eye patients free of cost. Distribution of study kits and dresses to students of a pre-primary school
- ➢ Thalassaemia Screening camp for students and their family members by Tropical Medicine detection unit, Kolkata
- ➢ Distribution of parched rice, dry fruits, baby food and molasses to refugees in flood affected areas of Amta(block 2), Raspur and Udaynarayanpur.
- ➢ NSS special camp organised at the adopted village with active participation of villagers, volunteers and resource persons from NSS regional and National units

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area			College development grant	
Class rooms	28	3	RUSA(State Fund & Central fund)	
Laboratories	11	2	Renovated out of RUSA grant	
Seminar Halls	2	0	Renovation by RUSA grant	
No. of important equipments purchased (≥ 1-0 lakh) during the current year.		4	i. CCTV with 2 cameras ii. online UPS(10kv) iii. Desk top computers	
Value of the equipment purchased during the year (Rs. in Lakhs)		1.5lakh	College General grant	
Others		0.5	UGC XII	

4.2 Computerization of administration and library

Office automation well connected by LAN. Library computerised by KOHA software.

4.3 **Library services**:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	16998		153(UG) 245(PG)	54271 45679	**17396**	
Reference Books	6021		217(PG)	36894	**6238**	
e-Books						
Journals (Print)	40issues		12	14790	52	
e-Journals				5750		
Digital Database	01		00		01	
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	104	02	03	03	09	02	24	
Added	02	00	03	00	00	00	01*	02^
Total	106	02	06	03	09	02	25	

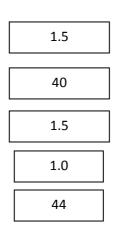*Post Graduate department in Bengali, ^ Technology enabled class rooms

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> Upgradation of computer room to accommodate students of Commerce and Mathematics

4.6 Amount spent on maintenance **in lakhs** :

   i) ICT | 1.5 |

   ii) Campus Infrastructure and facilities | 40 |

   iii) Equipments (*Library & Laboratory*) | 1.5 |

   iv) Others | 1.0 |

                        Total : | 44 |

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> i. Interaction with student representatives on a regular basis
> ii. Display and proper circulation of all govt. orders and notices among students through digital notice board
> iii. Assistance given to students to submit error-free online application forms during admission and examination times
> iv. Arranging job training classes by recruiting agencies for on campus Selection processes of final year/pass out students

5.2 Efforts made by the institution for tracking the progression

> Individual departments maintain records of student's progress and their vertical mobility after graduation.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
4806	82	**01**	00

(b) No. of students outside the state

00

(c) No. of international students

00

No	%
1907	**39.68**

Men

No	%
2899	**60.32**

Women

Last Year (2015-16)						This Year (2016-17)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
3246	731	3	570	21	**4571**	3374	727	3	684	18	**4806**

Demand ratio **1/6** (for Honours subjects)   Dropout % **16**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Coaching for Entry in Services financed by college own fund

No. of students beneficiaries   80

5.5 No. of students qualified in these examinations

NET   00   SET/SLET   0   GATE   1   CAT   0

IAS/IPS etc [0]   State PSC [0]   UPSC [0]   Others [14]

5.6 Details of student counselling and career guidance

Particular emphasis was given on English vocabulary and personality development by trained professionals of the field.

No. of students benefitted [118]

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
3 (TCS, WIPRO and Maple)	110	12	2

5.8 Details of gender sensitization programmes

2 programmes could be arranged this year. Both by Commerce department

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level [15]   National level [9]   International level [0]

No. of students participated in cultural events.

State/ University level [0]   National level [0]   International level [0]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [9]   National level [0]   International level [ ]

Cultural: State/ University level [ ]   National level [ ]   International level [ ]

5.10 Scholarships and Financial Support

	Number of students	Amount (Rs)
Financial support from institution*	88	200000(approx)
Financial support from government	173	2966290
Financial support from other sources	17	40000
Number of students who received International/ National recognitions		

* **given in terms of waive of tuition fees (partially or wholly) to deserving students**.

5.11   Student organised / initiatives

Fairs   : State/ University level $\boxed{0}$ National level $\boxed{0}$ International level $\boxed{0}$

Exhibition: State/ University level $\boxed{0}$ National level $\boxed{0}$ International level $\boxed{0}$

5.12   No. of social initiatives undertaken by the students $\boxed{4}$

5.13 Major grievances of students (if any) redressed:

i. Issue of library books to students before the University results are declared.
ii. More spacious class rooms have been created with audio visual facilities
iii. Spacious girls' common room at a new site created with attached toilet
iv. Sanitary vending and incinerators installed at the girls' common room

(*proposal for construction of rooms has been submitted to the state government as well as to the University Grants commission. Library books will be issued to students who will take provisional admission for the next phase*)

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> Vision: Attainment of excellence through academics
>
> Mission: To provide value added education to make our students socially committed and adaptable to global changes.

6.2 Does the Institution has a management Information System

> Not yet

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

> Course curriculum is framed by the parent university. Teachers prepare a lesson plan to cover the syllabi within the stipulated time frame. Contact numbers of Head of departments are provided in the prospectus for students and parents to contact them whenever in need.

6.3.2 Teaching and Learning

> Apart from chalk and talk method, technological support and software help are availed by teachers to suit their teaching methods. Library has been strengthened with latest books and periodicals and best user of the library will be duly awarded.

6.3.3 Examination and Evaluation

> Mid-term and test exams are taken for students of all streams as per academic calendar. Evaluated scripts are discussed with the students to rectify their mistakes. Scope for additional coaching for academically weak students by various departments

6.3.4 Research and Development

> Teachers are encouraged to take up research projects in consultation and guidance from the members of research and development cell. Teachers with approved projects will be duly supported with infrastructure and other benefits.

6.3.5 Library, ICT and physical infrastructure / instrumentation

> Provision to create more class rooms and enhancement of library sitting capacity is there. Labs to be equipped with modern equipments.

6.3.6 Human Resource Management

> Resource persons from reputed industries are hired to train the students for induction in various job markets including Entrepreneurship programmes.

6.3.7 Faculty and Staff recruitment

> Guest lecturers and casual staff are recruited by the governing body taking into consideration the necessity and financial liability.

6.3.8 Industry Interaction / Collaboration

> Interaction with small industries near-by for field trip of students and to invite them for on-campus recruitment is an ongoing process.

6.3.9   Admission of Students

Transparency maintained at all stages and the merit lists of students with total marks obtained are uploaded at the college website. Eligibility criteria, intake capacity approved by the parent University and reservation category for posts are strictly followed.

6.4 Welfare schemes for

Teaching	available
Non teaching	available
Students	available

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done   Yes [√]   No [ ]

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		√	IQAC
Administrative	Yes	DPI(State Govt)		

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [ ]   No [√]

For PG Programmes   Yes [ ]   No [√]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

Support extended in form of donation to the institution for development activities and career counselling of students.

6.12

> Parents are informed regarding developmental activities taken by the institution and guardian call is made for those students who are irregular in their attendance.

6.13 Development programmes for support staff

> i.   Training programme to the library staff regarding use of latest softwares in library related programs and office staff in use of latest e-billing, IFMS and PFMS softwares.
> ii. High speed Internet access has been provided to the office staff so that all major financial transactions and scholarship approval from college end can be monitored using it.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> i.   Plantation of trees and creation of a kitchen garden
> ii.   Use of bio-compost as an alternative to organic fertilizers.
> iii. Ban on use of plastics within the campus. Paper cups are used for serving tea and coffee
> iv.   Installation of Sanitary vending machine and incinerator at Girls common room
> v.   Campus strictly a tobacco free zone
> vi.   Installation of water purifiers at various places round the campus
> vii. Hygienic conditions maintained at the lavatories/washrooms round the Clock
> viii. Conventional halogen lights replaced by LED all over the campus

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> Creation of smart class rooms and use of technology as mode of teaching and learning. Complete automation of library and office using softwares through reputed vendors. Virtual class room facility provided to students by few departments. Initiations are on to conduct board meetings through conference network. Use of Digital notice boards prevents misuse of papers and is eco-friendly.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the
     beginning of the year

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i.   Proper training of students for professional and job oriented courses
ii.   Initiation to introduce M.Sc in Mathematics as regular course
iii. MCQ related questions uploaded on college portal for students
iv.   Seminar and projects for students by departments

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

i.   Various academic committees for efficient discharge of duties and
     active involvement of teachers and students.
ii. Involvement of teachers, non-teaching staff and students in various
     projects beneficial to the society and community at large.

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

i.   Eco-friendly environment maintained within the campus.
ii.   Assignment of environment related projects to final yr. students and
      best projects are duly rewarded by the college authority.
iii. Arrangement of seminars by resource persons competent in such
      projects.

7.5 Whether environmental audit was conducted?   Yes [   ]   No [√]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Lack of playground with boundary wall and lack of big class rooms dampen
the student activities to some extent. College authority, Alumni and state
government to be proactive regarding these projects. An approach road to
college campus to be created from the main arterial road.

8. Plans of institution for next year

i.   Proper training of students for professional and job oriented courses
ii.   Initiation of online feedback process in all streams for final yr students
iii. Installation of solar grid and panels as an alternative to conventional energy.
iv.   Introduction of more PG regular courses in a phased manner
v.   Expansion of college central library
vi.   New Science building with more laboratory spaces and an auditorium for
      student seminar

Name Subrata Raychaudhuri   Name Deb Kumar Mukherjee

Subrata Raychaudhuri   12·3 2018

Signature of the Coordinator, IQAC   Signature of the Chairperson, IQAC
Co-Ordinator   Secretary
IQAC   Governing Body
Ramsaday College   Ramsaday College
Amta, Howrah   Amta, Howrah

Abbreviations:

CAS - Career Advanced Scheme

CAT - Common Admission Test

CBCS - Choice Based Credit System

CE - Centre for Excellence

COP - Career Oriented Programme

CPE - College with Potential for Excellence

DPE - Department with Potential for Excellence

GATE - Graduate Aptitude Test

NET - National Eligibility Test

PEI - Physical Education Institution

SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test

TEI - Teacher Education Institution

UPE - University with Potential Excellence

UPSC - Union Public Service Commission

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